

cbckids
**ELEMENTARY PARENT
INFORMATION**

WELCOME TO CBC KIDS ELEMENTARY!

Our mission is to teach kids to see the gospel in every Bible lesson by equipping them in three ways:

1. Gathering for meaningful worship that points them to Christ
2. Growing by studying the Bible and learning to apply biblical lessons
3. Going to “be the church” by sharing the gospel with others.

To accomplish our mission, we partner with parents and Sunday School teachers in the discipleship of our kids. Kids are taught who God is, what He has done, and how to respond by loving Him, loving and serving others, and sharing the good news with others.

Our vision is that in discipling our kids, parents and teachers will know how to ask “heart” questions and teach the “put on, put off” method that is based on scripture. Kids will learn to view their behavior through a scripture based lens verses a behavior modification lens, ultimately giving them a high view of God that will follow them throughout their lifetime.

Ministry Goals for Sunday Morning:

- | Point to Jesus & the gospel
- | Serve with purposeful preparedness
- | Lead with love

WHAT TO EXPECT ON SUNDAYS

- | Elementary kids will check-in on the computers upstairs (to the right at the top of the stairs), or continue to check-in downstairs if siblings are nursery aged
- | At check-in, two stickers will print out; one for you and one for your child. You will need your half of the sticker to give to your child’s teacher at pick-up
- | If you misplace your half of the sticker, you will need to see the Director or Coordinator to be able to get your child from class
- | Once your child gets a sticker, he/she will go to the worship room upstairs—someone will be there to direct you
- | Children are picked up after service from their classrooms located down the hallway to the right of the stairs
- | Drop-off begins 20 minutes prior to services provided the worship room is sufficiently staffed with teachers

CLASSROOM CAPACITY

Classroom capacity is based on classroom space & ability of teachers to be intentional with kids.

Note: Due to limited teacher availability, we may have to combine some grades. If a child's classroom is full on arrival, he/she will have the option to move up or down a grade level, otherwise, the child may also opt to attend service with you. In that case, activity packets are available on the tables in the foyer at the front of the sanctuary, and on the table at the front of the Video Venue.

Kindergarten: 15 children

1st Grade: 15 children

2nd Grade: 15 children

3rd Grade: 15 children

4th/5th Grade: 18 children

HEALTH AND SAFETY

The health and well-being of children and families are very important to us. That is why we strive to make our classrooms the cleanest rooms in our church. Listed below are the steps we take to ensure the cleanliness of the nursery:

- | Classroom tables and chairs are wiped down after each service
- | Each class has a hand sanitizing station
- | Teachers must be a member of CBC and go through an application process including a criminal background check
- | High school students are allowed to serve upon completing the application process
- | Two teacher minimum at all times, children are never left alone with a teacher
- | In cases where two family members are serving together, a third teacher is required in the classroom.
- | Restrooms are monitored by 1–2 adults (one required female), and main restroom doors are kept propped open
- | We have a zero tolerance policy for inappropriate contact of any kind

SICK CHILD POLICY

We desire to provide the safest possible environment for children. Therefore, we operate a well-child nursery. Those who currently have or in the past 24 hours have had any of the following must be kept out of the nursery and children's Sunday school classes:

- | Fever
- | Vomiting and/or diarrhea
- | Persistent coughing or throat irritation
- | Excessive congestion
- | Head lice
- | Eye discharge
- | Green or yellow nasal discharge
- | Body rash

Additionally, children must be kept out of the nursery and children's classrooms if they have been exposed to communicable diseases including, but not limited to: **pink eye, chickenpox, mumps, measles, rubella, and fifth disease.**

Our desire is to promote a concern for and responsibility toward others in our community. While it is not the intent of CBC to discourage the attendance of worship services, it is our intent to maintain as healthy an atmosphere as possible. For children who appear ill while in the care of CBC Kids:

- | The child will be removed from their classroom and placed under the supervision of the Coordinator or Director.
- | The child's parents will be notified and encouraged to take the child home.

CARING FOR CHILDREN WITH ALLERGIES

Parents of children with any serious allergies, medical conditions, or other noteworthy issues must note these during the electronic check-in process. Allergies are noted, highlighted yellow on our rolls, and listed on the child's name tag.

SNACKS

CBC Kids Elementary uses every minute we have in worship, Bible study, and doing activities, therefore, we do not serve snacks to the kids. We also do not serve food or treats of any kind due to widespread allergies among kids.

MEDICATION AND OUTSIDE FOOD

General volunteers are not allowed to administer any sort of medication. Only parents are allowed to give medication if needed. No outside food will be given by volunteers (except under special circumstances, for example in the case of food allergy at the parent's request).

In the case of an emergent need/illness (life-threatening allergies, epilepsy, etc.) parents will need to notify the Children's Director of medications that may be administered by the Director or Coordinator in time-sensitive situations.

INJURY/ACCIDENT/INCIDENT PROTOCOLS

1. When an injury or accident of any type occurs, the child's parent is notified as well as the Children's Director.
2. For minor injuries, there is a first aid kit available in each classroom.
3. We use vinyl gloves when handling body fluids, and apply pressure to and cover lacerations with Band-Aids.
4. Injuries leaving marks of any kind will require completion of an Injury/Accident Report. This must be signed by the parent, turned into the Children's Director, and kept on file.
5. Any toys, equipment, clothes, linens, or surfaces exposed to body fluids will be properly cleaned.

CLASSROOM MANAGEMENT

Our goal is to consistently point our kids to the gospel and get to the heart issue behind what is going on. If a child is struggling with any behavior or other issues (i.e. fears, sadness, etc.), we have a three step process to walk them through it:

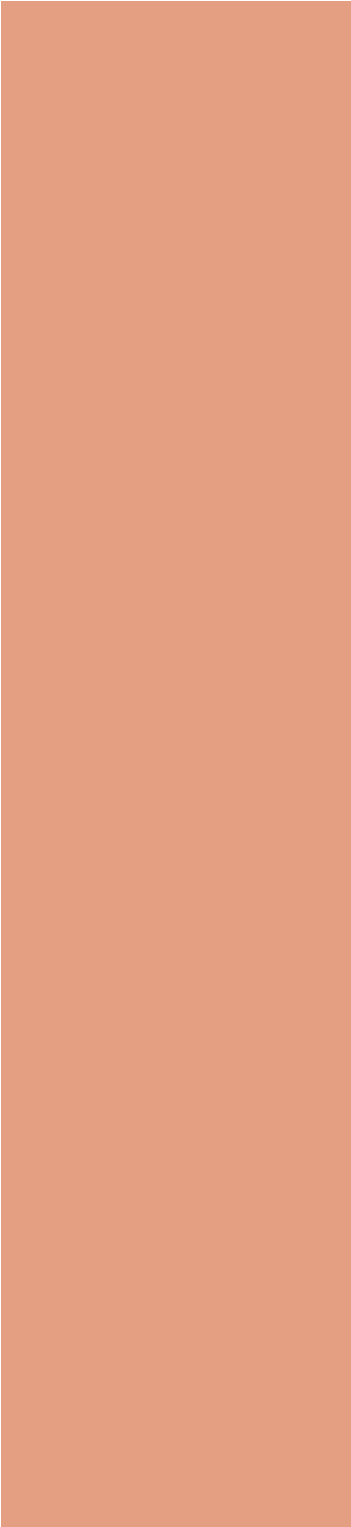
1. The teacher will talk to the child and point them to the gospel, and pray with him/her.
2. If the issue persists, the Coordinator or Director will follow up in the same manner.
3. If the issue still cannot be resolved, a parent will be called.

JOIN OUR TEAM

- | Serve weekly, bi-weekly, or monthly
- | Lesson materials are purchased and prepped by Curriculum Coordinator each week
- | Teachers lead 1–2 short (simple) sections of the lesson, training available!
- | Substitutes are secured by CBC Kids staff when needed
- | Non-teaching positions are available
- | Serve alongside an amazing team!

RECOMMENDED BOOKS FOR PARENTS

- | *The Gospel-Centered Parent* by Rose Marie Miller, Deborah Harrell , et al.
- | *Gospel Centered Family* by Tim Chester
- | *Teaching Kids Authentic Worship: How to Keep Them Close to God for Life* by Kathleen Chapman



If you have any questions about our policies and procedures, you can email our Elementary Director, Carol Boykin, at cboykin@cbsavannah.com